



TidyTime

This easy to use time and attendance software package is the perfect solution for small and medium organisations wishing to automate their time and attendance process.

Combined with a PeopleKey V70i biometric time clock and Fingerlan IV, Tidy Time takes the complexity out of managing your time and attendance requirements.

Simply import data from your PeopleKey V70i biometric time clock and instantly calculate work hours with the press of a button. Set permanent or flexible rosters, generate a range of reports then export your data directly to your payroll application (e.g. MYOB).

BIOMETRICS MADE SIMPLE

Features

One Click Data Importing

With the press of a single button, all transaction data is instantly downloaded from your PeopleKey V70i biometric time clock into Tidy Time.

Auto Calculator

Press a single button and all transaction data is instantly calculated into hours worked against your own predetermined rules. Set rounding of start and stop times to your payroll requirements. Calculate single or multiple break times automatically from start of work, start of shift etc. Round off start and finish times to your payroll requirements.

Flexi Roster System

Designed to give you complete freedom when developing your staff roster, Flexi-Roster allows you to plan one day, one week, one month or even years ahead. It's entirely up to you. You can set fixed or variable work patterns and allocate multiple shifts per day. Copy one week's roster over to the following week. You can even view the roster by times or by task and times.

Job Costing Ability

Allocate codes to monitor costing by job or department. Your PeopleKey V70i biometric time clock will then capture job activity or departmental costing information.

Manual Data Editing

Search for staff members by name or P.I.N. then manually edit work times or enter missing attendance records. You can also amend any automatically highlighted attendance errors.

Fast Report Generator

With numerous reporting options available, you'll have immediate access to all the information you need. Just select the report type and date range and your report will appear in a print ready format in just seconds.

One Click Data Exporting

Export your data directly into your payroll software application with the press of a single button. It couldn't be any easier! Talk to us about supported formats. Alternatively, you can export your data directly to spread sheets in a variety of formats.

Versatile Set-up and Maintenance Features

Tidy Time comes with numerous set-up options allowing you to customise the application to suit your time and attendance requirements. Set and allocate cost codes, pay codes, pay periods, pay levels, pay rounding, shift rules, break rules and numerous other features to your liking. Maintain settings by individual employee, job or department. With Tidy Time, the choice is yours.



System Requirements

Operating System

Windows® XP/Vista/2003

Processor

Pentium 400 Mhz or faster

Memory

128 MB of RAM, minimum 100+ MB of available hard drive space